

COUNTY COMMISSIONERS

District 1 - Jenna Kahly, Moorhead

District 2 - Frank Gross, Dilworth

District 3 - Jenny Mongeau, Moorhead

District 4 - Kevin Campbell, Moorhead

District 5 - David Ebinger, Moorhead

Office Telephone: (218) 299-5002 / Fax: (218) 299-5195



Clay County Board of Commissioners

8:30 a.m., Tuesday, December 20, 2022

Meeting Room A / B – 3rd Floor – Courthouse

AMENDED AGENDA

1. 8:30 [Call to Order](#)

Approval of Agenda

The following Consent Agenda item(s) will be approved along with the regular agenda, unless a Commissioner requests discussion:

- Donation from the Moorhead Freez Inc. to the Clay County Sheriff's Office K-9 Program. (Attachment A)
- Renew Annual Detox & Withdrawal Management Policies (Attachment B)

Citizens to be Heard

Citizens are able to appear in person or may complete a form with the following link:

<https://claycountymn.gov/FormCenter/Board-of-Commissioners-7/Clay-County-Board-of-Commissioners-Request-100>

Approval of Payment of Bills and Vouchers

2. 8:35 [Request to Approve the Clay County 2023 Budget](#): Stephen Larson, County Administrator and Lori J. Johnson, County Auditor - Treasurer (Attachment C)
3. 8:45 [Metro Flood Diversion Authority Planning Committee – Clay County Designee](#): Mr. Larson (Attachment D)
4. 8:55 [Resolution to Approve funding for Community Supervision](#): Mr. Larson (Attachment E)
5. 9:05 [Bid Opening for SP 1401-191, SAP 014-619-021](#): Justin Sorum, County Engineer (Attachment F)
6. 9:10 [Approval of MNDOT Contract No. 1052148 and Supporting Resolution](#): Mr. Sorum (Attachment G)
7. 9:15 [Request to hire additional Maintenance Worker](#): Mr. Sorum (Attachment H)
8. 9:20 [Resolution to Approve Fargo-Moorhead Metropolitan Bicycle and Pedestrian Plan](#): Dan Farnsworth, Transportation Planner, Mero COG. (Attachment I)
9. 9:30 [Request to Approve 6-Month Amended Lease Extension for Family Healthcare Dental Suite 106A in the Family Services Center](#): Joe Olson, Facilities Director. (Attachment J)

10. 9:35 [Request Approval to Fill Vacant Building Maintenance Tech Position](#): Mr. Olson (Attachment K)
11. 9:40 [New Building Maintenance Tech Position Request](#): Mr. Olson (Attachment L)
12. 9:45 [Request Approval to Hire Two Fulltime Custodians](#): Mr. Olson (Attachment M)
13. 9:50 [New Variable Custodial Position for Resource Recovery Center](#): Mr. Olson (Attachment N)
14. 9:55 [Resolution to establish a Personnel Administration System for Clay County, MN](#): Darren Brooke, Human Resources Director. (Attachment O)
15. 10:00 [Year End Items](#): Mr. Brooke (Attachment P)
16. 10:05 [Union Contract Approval](#): Mr. Brooke (Attachment Q)
17. 10:10 [Permission to sign Lakeland Contracts for 2023](#): James O'Donnell, Director-Juvenile. (Attachment R)
18. 10:15 [Permission to Hire 2 Fulltime Staff in the Non-Secure](#): Mr. O'Donnell (Attachment S)
19. 10:20 [Permission to increase the West Central Regional Juvenile Center Variable Hour wage to 90% of Line 13](#): Mr. O'Donnell (Attachment T)
20. 10:25 [Request to add RN Supervisor for Detox](#): Kathy McKay, Public Health Administrator. (Attachment U)
21. 10:30 [2023 Budgeted Request for 3 FTE RN's and 0.8 Case Aide](#): Ms. McKay (Attachment V)
22. 10:35 [Ag, Food, and Natural Resources \(AFNR\) Extension Update](#): Randy Nelson, U of M Clay County Extension. (Attachment W)
23. 10:50 [Committee Reports/County Administrator Update/Discussions](#):
24. 11:10 Adjourn

Upcoming Meetings / Events

Monday, December 26, All Day

Holiday ~ Christmas / Courthouse Closed

Tuesday, December 27, 8:30 a.m.

County Board of Commissioners

Monday, January 2, All Day

Holiday ~ New Year's / Courthouse Closed

Clay County Courthouse
807 11th Street North, PO Box 280
Moorhead, MN 56561-0280
An Equal Opportunity Employer

visit us at: claycountymn.gov

Tuesday, January 3, 8:15 a.m.
8:30 a.m.

Oath of Office
County Board of Commissioners

Tuesday, January 10, 8:30 a.m.

County Board of Commissioners

Tuesday, January 17, 8:30 a.m.

County Board of Commissioners