

CLAY COUNTY BOARD OF COMMISSIONERS
8:30 AM, TUESDAY, JANUARY 10, 2023
Meeting Room A / B – 3rd Floor – Courthouse
MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Paul Krabbenhoft, Frank Gross, Jenny Mongeau, Kevin Campbell, and David Ebinger. Others present: County Administrator Stephen Larson, HR Director/Asst. Administrator Darren Brooke, and Communications Coordinator Jacqueline Finck.

Call to Order

Commissioner Gross called the meeting to order at 8:30 a.m.

Approval of Agenda

On motion by Commissioner Campbell, seconded by Commissioner Ebinger, and unanimously carried, the Board approved the agenda.

Citizens to be Heard

There were no citizens to be heard.

Approval of Payment of Bills and Vouchers

On motion by Commissioner Mongeau, seconded by Commissioner Ebinger, and unanimously carried, the Board approved the payment of bills and vouchers totaling \$1,246,348 from 160 vendors. There were 108 warrants issued under \$2,000 (\$45,581) and the following 52 were over \$2,000:

Internal Revenue Serv	\$231,111	City of Hitterdal	5,544
MN PERA	\$152,342	Dacotah Paper-402756	4,567
Lakeland Mental Health Ctr, Inc	\$112,871	Amazon Capital Services	4,289
Gast Construction Co., Inc.	\$83,948	Pete's Gas & Service	4,246
Clay Soil & Water Cons Dept	\$70,572	Direct Promotions	4,147
West Central Regional Juvenile Center	\$67,033	T.F. Powers Construction Co.	3,910
Code 4 Services, Inc	\$62,164	Moorhead Public Service	3,822
Xcel Energy	\$43,777	Nd State Tax Commissioner	3,780
Advanced Correctional Healthcare, Inc.	\$38,617	Wegner Psychological & Therapeutic Svc	\$3,750
Clay Trail Alliance	\$31,341	TimeClock Plus, LLC	\$3,600
VEBA Select Account	\$29,269	Nitzkowski, Inc.	\$3,443
Mn Dept Of Revenue	\$28,760	Creating Community Consulting	\$3,275
Trinity Services Group, Inc.	\$26,906	FORCE America Distributing LLC	\$3,177
Prairie Lakes Municipal Solid Waste Auth	\$26,028	Bob Barker (Sheriff)	\$3,106
Clay Co Public Health	\$13,380	KIN Properties	\$2,810
DLT Solutions LLC	\$12,635	Rob Bentz Lock & Key, LLC	\$2,763
NACO	\$12,469	High Point Networks, LLC	\$2,740
Farmers Coop Oil Co	\$11,603	Clay County Sheriff's	\$2,500

Bob Barker (Wcrjc)	\$10,134	Fargo Freightliner	\$2,455
Becker County Public Health	\$9,997	MN BCA	\$2,410
Otter Tail Public Health	\$9,379	Houston Engineering Inc	\$2,363
Government Management Group Inc.	\$7,000	Allied Fire Protection	\$2,283
SHI International Corp	\$6,952	Rick Electric Inc	\$2,251
MN Counties Intergovernmental Trust	\$6,638	RDO Equipment Co.	\$2,245
Association Of Minnesota Counties	\$6,246	City Of Moorhead	\$2,232
Bytespeed, LLC	\$5,870	Kinney/Michael	\$2,000

Approval of Minutes from December 27, 2022

On motion by Commissioner Campbell, seconded by Commissioner Krabbenhoft, and unanimously carried, the Board approved the minutes from December 27, 2022.

Annual Treatment Court Update

Judge Tammy Merkins introduced herself and Don Kautzman, Clay/Becker Treatment Court Coordinator, presented the statistics and budget information. There are currently 26 participants, which is about average for the program. The program has had a total of 117 graduates in drug courts, 116 of those were employed when they graduated and one was a full-time student, and 56 of those individuals obtained their drivers' license while in the program. At the time of graduation, all who had child support payments were current, all had been sober for at least a year and completed a community service project with a minimum of 50 hours, and paid off all court fines and fees. Only 23 graduates have re-offended over the course of 15 years of the program.

Commissioner Gross asked if individuals could go through the program again if they re-offend. Mr. Kautzman stated that they can be screened again if they re-offend, but it hasn't come up.

Mr. Kautzman continued, discussing budget information and how the expenses haven't changed. The only modification was to allocate funding for training and the State conference to provide additional background on treatment court for the new team members. Mr. Kautzman provided an additional update stating that Judge Rosenfeldt is interested in starting a DUI court in Clay County and next week they will be meeting with justice partners to start discussions on that.

Commissioner Ebinger asked if Clay County forfeiture funding was a total from the Sheriff and Moorhead Police. Mr. Kautzman confirmed that it's from the Clay County Sheriff's department, Moorhead Police and the County Attorney. Commissioner Ebinger continued to discuss how important community resources are for parole and probation to work.

Commissioner Campbell questioned what steps are required for someone to enter the drug court system. Mr. Kautzman stated there is an eligibility criteria. The individual either has to have drug charges or a felony charge of another kind where drug use or drug addiction was the motivating factor behind the criminal activity. If the individual meets those criteria, and they are a resident of Clay or Becker County, they can be screened for the program.

Commissioner Ebinger and Commissioner Campbell extended a thank you and continued support to Mr. Kautzman, Judge Merkins and the Treatment Court System.

Request to Hire a Full-Time Scale House Attendant/Accountant for the New Resource Recovery Center

Solid Waste Manager Corey Bang stated with the opening of the new Resource Recovery Center,

they will be streamlining the Solid Waste Accounting and Scale Operation into one position at one location. This position will be responsible for creating all incoming tickets as well as directing customers where to bring their items. This position would also be coding invoices for payment approval. This position was included in the 2023 budget.

On motion by Commissioner Campbell, seconded by Commissioner Ebinger, and unanimously carried, the Board approved the hiring of a full-time scale house attendant/accountant for the new Resource Recovery Center.

Final Review/Approval of Commissioners' 2023 Committee Appointments

County Administrator Stephen Larson presented the updated 2023 Commissioner Committee Assignments with updated information from the previous week. Mr. Larson talked with Curt Cannon, Veteran Services Officer, regarding the Veterans Service Advisory Committee being a state statute requirement. Mr. Cannon indicated that it was not. Mr. Larson addressed how CAPLP is an at large position and they've reached out to Commissioner Krabbenhoft about his interest. Currently, the Moorhead planning committee has one designee. Mr. Larson looked into appointing an alternate and even though their planning doesn't address it, the board has the ability to appoint who will be participating. If an alternate is desired, Mr. Larson suggested moving forward with that. With regards to the Intergovernmental Committee, this past year the name changed along with the number of meetings. Therefore, starting this year, there will be 6 meetings rather than 9. Finally, Mr. Larson spoke with Shannon Full about having Commissioners on the Public Policy group. The goal for this group is to establish state wide initiatives and policy development on how to best deal with workforce issues in Minnesota.

Discussion ensued regarding finalization of Committee Appointments and the appointments for the Chamber Committee.

Commissioner Campbell discussed his interest in the Chamber committee. Commissioner Campbell stated his experience with the Public Affairs Committee and 40 plus years of experience with business and tax issues regarding Minnesota businesses would be beneficial to the committee. Commissioner Campbell stated that not only does the business side need to be represented when it comes to the Chamber assignment, but also the agricultural side.

Commissioner Ebinger expressed that there are a lot of mutual meetings between the Chamber and the GFMEDC. He has expressed to the GFMEDC that the Minnesota side needs to be represented while keeping the needs of the rural communities in mind. Commissioner Ebinger stated that he is interest in the appointment since he's been involved with the Chamber since becoming a Commissioner.

Commissioner Mongeau discussed her interest in the committee as well. Commissioner Mongeau also thanked Commissioner Ebinger for representing Clay County within the GFMEDC and the change that has been noticed. Commissioner Mongeau stated that because Commissioners Ebinger and Krabbenhoft are on the GFMEDC committee, broadening the scope as much as possible is what is needed.

Commissioner Campbell stated that there are two strong voices on the GFMEDC board dealing with economic development issues. The Chamber's focus is on business and agreed with Commissioner Mongeau to broaden the scope and presence so Clay County's voice can be heard across multiple platforms.

After discussion, it was decided to appoint Commissioner Mongeau and Commissioner Campbell to the Chamber committee.

On motion by Commissioner Ebinger, seconded by Commissioner Mongeau, and unanimously carried, the board approved the 2023 Committee Assignments.

Appoint 2023 AMC Committees

Mr. Larson stated there were two items that needs board votes. The first being the 2023 AMC committee appointments.

On motion by Commissioner Campbell and seconded by Commissioner Mongeau, and unanimously carried, the Board approved to appoint Commissioner Gross to the AMC General Government Committee, Commissioner Ebinger as Vice-Chair to the AMC Public Safety Committee, Commissioner Campbell to the AMC Transportation Committee, Commissioner Mongeau to the AMC Environmental and Natural Resources Committee and AMC Extension, and Commissioner Krabbenhoft to the AMC Health and Human Services Committee as well as the 8 voting delegates: Commissioners Krabbenhoft, Gross, Mongeau, Campbell, Ebinger, County Administrator, Stephen Larson, Planning and Zoning Director, Matt Jacobson and County Engineer, Justin Sorum.

Appoint Lakeland Mental Health Center Board

Mr. Larson stated there is a request from Lakeland Mental Health to consider Commissioner Mongeau an extension of a three-year term on the Lakeland Mental Health Board.

On motion by Commissioner Campbell and seconded by Commissioner Ebinger, and unanimously carried, the board approved Commissioner Mongeau's extension of a three-year term on the Lakeland Mental Health Board.

Committee Reports/County Administrator Update/Discussions

- Commissioner Mongeau reported on meetings for Substance Use Crisis Building Committee; Resource Recovery Center; and Buffalo Red River Watershed Advisory Board.
- Commissioner Campbell reported on meetings for Intergovernmental Committee ; Substance Use Crisis Building Committee; Resource Recovery Center; and Highway Tracking.
- Commissioner Ebinger reported on meetings for State Emergency Communication Board for Legislative Governmental Affairs Committee; and the Joint session for Public Safety and Health & Human Services Policy Committees.
- Commissioner Krabbenhoft reported on meetings for Intergovernmental Committee and Children's Mental Health LAC.
- Commissioner Gross reported on meetings for Highway Tracking; and Minnesota Rural Counties.
- County Administrator Stephen Larson reported on meetings for Highway Tracking; Department Head Evaluation; met with Darren Brooke and Labor Attorney, Josh Haggem; met with Joe Olson, Jackie Finck, and Corey Bang on the Ribbon Cutting Event; Intergovernmental Committee; meeting with Roers; Substance Use Crisis Building Committee; and Resource Recovery Center.

Adjourn

The meeting was adjourned at 9:49 a.m.

Frank Gross, Chair
County Board of Commissioners

Stephen Larson, County Administrator