

Clay County Law Library
Board of Trustees

Minutes

Monday, March 6, 2023

Quorum met, including members Alexis Madlom, Crystal Nelson, Emily Lundbolm, Jade Rosenfeldt, Kate Johnson, Nathaniel Craig.

Minutes from the last Law Library board meeting were reviewed & approved by all present.

Law Library financials matched expectations. A few straggling Thompson Reuters bills were recognized as having been paid. Additional print material payments should not be processed as the associated T.R. account has been closed -- The library will purchase books on an as needed basis. Jail access to Westlaw and respective billing is okay.

Law Library vendor contracts were touched upon briefly. The Thompson Reuters print materials account ending in 9780 and the Thompson Reuters account ending in 6993, connected to Minnesota State University Moorhead's Library Legal Department, are indeed terminated. Thompson Reuters Westlaw Correctional subscription - account ending in 5504 - is to be renewed in July 2023.

Weeding of law library materials is planned for Spring with the help of McLaughlin Auctioneers LLC. McLaughlin associates will post pictures & catalog descriptions done by the Law Librarian to their website for online auction. It is yet to be decided how the items will be picked up by buyers. The logistics of transfer will be discussed with Officer Harvey Moos.

After the above discussion, members toured the Law Library to confirm which shelving units needed to go. Three units in the middle of the space will be tackled first, to open the area for additional seating. Eventually, a better Forms Counter will be created, too. Brian Melton may give permission to let go of several sets of items between the Attorney's Office and the Law Library (mostly old statute books under the stairs). It was noted that toner is needed for the 3rd public printer.

The next meeting will be held Tuesday, June 6, 2023.

Movement to adjourn the meeting was made - no objections - meeting closed.