

MINUTES FOR THE AUGUST 10th BOARD MEETING OF THE SUPERVISORS FOR THE CLAY SOIL & WATER CONSERVATION DISTRICT, HELD AT THE DISTRICT OFFICE IN MOORHEAD MN.

The meeting was called to order by Supervisor Hildebrandt at 3:00 p.m.

ROLL CALL: Members present: Joel Hildebrandt, Chairperson
Randy Schellack, Vice Chairperson
Carol Schoff, Treasurer
Jerry Butenhoff, Secretary
Richard Menholt, Reporter

Others present:

Kevin Kassenborg, District Manager
Gabe Foltz, District Technician/CFO
Alyssa Schill, District Technician/CAI
Kyle Little, District Technician
Paul Krabbenhoft, County Commissioner
Travis Doeden, NRCS Acting District Conservationist
Joe Olson, Clay County Facilities Director

Absent:

Jenny Mongeau, County Commissioner
Amanda Lewis, District Coordinator
Tony Nelson, Natural Resources Management Technician

The Pledge of Allegiance was recited.

APPROVE AGENDA: M/S/P, Schoff/Schellack, to approve the August agenda. Motion carried.

Meeting and mileage forms completed by Supervisors.

SECRETARY'S REPORT: A draft copy of the July 13th, 2023, meeting minutes was emailed to the Supervisors prior to the August meeting.

M/S/P, Schellack/Schoff, to approve the above listed meeting minutes. Motion carried

TREASURER'S REPORT:

Mandy sent out the Financial report. There was a discussion held.

M/S/P, Schellack/Menholt, to approve the Treasurer's report. Motion carried.

APPROVE BRRWD 1W1P STATE COST-SHARE PROJECTS REQUESTING ASSISTANCE:

L. Tufton BRR1W1P-CC2301 for a Cover Crop in the amount of \$7,500.00.

M & J Fillbrandt BRR1W1P-CC2302 for a Cover Crop in the amount of \$7,500.00.

M/S/P, Schellack/Menholt, to approve the above mentioned contracts for assistance. Motion carried.

APPROVE VOUCHERS PAID: The list of vouchers from electronic payment 2383-2389 and Quickbooks #21677 – 21731 was reviewed, and credit given to have been paid by due date.

M/S/P, Schellack/Schoff, to approve the vouchers that had been paid as listed. Motion carried.

VEHICLE LEASING WITH CLAY COUNTY:

Joe Olson discussed the details of the lease as well as the requirements that need to be completed by us to move forward with the lease. There was a discussion held. Joe asked that we send him a list of the top 5 vehicles that would work for us.

GUIDELINES ON USE OF SWCD AID PAYMENTS:

Kevin discussed the resolution requirements for the AID payment. 2 SWCD's have used and approved the template that was provided by MASWCD. There was a discussion held on the resolution.

M/S/P Schellack/Menholt, to approve using the MASWCD template for our resolution. Motion carried.

2023 COUNTY BUDGET REQUEST – MET WITH COUNTY BOARD JULY 26th:

Kevin stated that he presented the budget to the Board of Commissioners on July 26th. Paul Krabbenhoft attended the meeting with Kevin.

MDA – SOIL HEALTH FINANCIAL ASSISTANCE PROGRAM EQUIPMENT GRANTS:

There was a discussion held on the program and the potential to use these funds for a new No-Till Drill.

M/S/P, Schellack/Menholt to approve applying for the grant. Motion carried.

TSA BOARD MEETING HELD AUGUST 3rd:

Carol discussed the meeting.

2024 COUNTY BOARD PRESENTATION MADE TO COUNTY BOARD:

Kevin stated that he presented the County budget to the board on August 1st. There was a discussion held. More to come.

CLAY COUNTY WALK-IN PUBLIC ACCESS PROJECT:

Kevin stated that the County has presented us with another "Crestwood" type Pollinator Habitat project. Tony sent in a report that stated that the project is currently at the beginning stages with prep work just starting to take place. Kevin stated that there was a small grass drill purchased with County Riparian Aid funds to help with these types of smaller plantings.

NEW PHEASANTS FOREVER EASEMENT ENHANCEMENT PROGRAM FOR BEES AND INSECTS:

Kevin discussed the program.

BWSR LAWNS TO LEGUMES POLLINATOR HABITAT PROGRAM:

Kevin stated that the signup for the program is open until November 30, 2023. There was a news article sent out to our local newspapers. There was a discussion held on the program.

OUTSTANDING CONSERVATIONIST:

Kevin stated that this year's conservationist will be in Supervisor Menholt's area and offered to assist with a candidate for the award.

BRRWD PROJECT TOUR INVITATION:

Kevin stated that the tour will be held on August 16th. Gabe, Alyssa, Kyle, and Tony plan on attending the tour. More to come.

REQUEST ADDITIONAL ENGINEERING FUNDING FROM BRRWD:

Kevin stated that engineering projects continue to come in and with engineering assistance through TSA and 1W1P funding becoming short we need to request more funding from BRRWD. There was a discussion held on the request.

BRR 1W1P Update:

Kevin stated that the first round of funding is spent, and that the 2nd round of funding is mostly spent/encumbered. The 3rd round is yet to be requested but there is a potential for \$1.9M in funds for that round.

WRM 1W1P:

Kevin stated that the first round of funding is all encumbered with all the funds for the second round available at this time. There is a potential for \$2.0 M in funds for the third round.

CRP STATE INCENTIVES PILOT PROGRAM:

Nothing new to report.

RIM:

Kyle stated that he has been working on completing the final RIM inspections for the year and has sent out all the notifications to the landowners.

DROUGHT RELATED REQUESTS FOR GRAZING/HAYING RIM EASEMENTS:

Kevin stated that there was a notice released on July 25th from BWSR. There have been 2 requests received thus far.

RCPP SOIL HEALTH “POTENTIAL PROJECT” UPDATE:

Nothing new to report.

MASWCD LEADERSHIP PROGRAM:

Kevin stated that Tony and Mandy graduated from the program on August 9th.

LCSC POOL MEMBERSHIP MEETING:

Kevin stated that the 2024 Health Insurance Premium Meeting will be held on August 15th.

CLAY COUNTY FAIR ATTENDANCE:

Kevin stated that the booth was staffed for each day from 2:00 -8:00 PM.

MACAI ANNUAL CONFERENCE RECAP:

Gabe and Alyssa attended the conference. Alyssa discussed a few highlights of the conference.

CLAY COUNTY WASTE PESTICIDE CONTAINER COLLECTION

Kevin announced that the collection will be held at the Clay County Landfill on August 28th – September 1st from 8:00 AM – 4:00 PM each day.

BWSR ACADEMY:

Kevin announced that the academy will be held on October 24-26 at Cragun’s Resort.

NRCS ITEMS: See Travis’s report.

COUNTY COMMISIONER:

Paul stated that they are busy with budget requests from Department Heads.

MASWCD:

No meeting. No report.

PLANNING COMMISSION:

Joel gave an update on the last planning commission meeting.

TSA UPDATE:

Carol gave an update earlier in the meeting.

URBAN CONSERVATION:

Mandy sent in an update on the program where she discussed current projects.

CFO/TREE/NO-TILL DRILL UPDATE:

Gabe stated that the mid-year review went well with MPCA. He has completed a couple of the compliance checks with a couple more lined up for next week. He has a total of 6 to complete for this year. He discussed a potential manure pit project. He also discussed the no-till drill program and some issues with the current equipment. He received a quote on a new drill from RDO.

CAI UPDATE:

Gabe stated that he and Alyssa attended the annual conference. They had a field meeting for local weed inspectors. They continue to receive a few weed complaints and have done some spraying for the landfill and other smaller spots on County Roads.

WCA/LWM/AIS UPDATE:

Tony sent in an update on the programs where he discussed current projects.

UPCOMING EVENTS:

- August 8 - 9 – Leadership Program – Baxter MN

- August 15 - LCSC Health Insurance Meeting
- August 16 – BRRWD Project Tour
- August 21 – Audit with Amy Roggenbuck - Virtual
- August 28 – September 1 – Empty Pesticide Container Collection – Clay County Landfill 8:00 - 4:00 PM
- September 4 – Labor Day – Office Closed

ADDITIONAL ITEMS: The next Board Meeting date was discussed as well as Paul Krabbenhoft's party. It was decided to move the meeting to September 12th at 3:00 PM with Paul's party following at the Silver Spike in Dilworth.

NEXT MEETING DATE: Sept 12, 2023, 3:00 PM

ADJOURN: Supervisor Hildebrandt called for a motion to adjourn the meeting. **M/S/P, Schoff/Schellack, to adjourn the meeting at 5:00 PM.**

BY: Amanda Lewis
District Coordinator

Jerry Butenhoff Signature after approved
Secretary Treasurer

Date