

PLANNING & ZONING
Government Center
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Clay County Planning Commission
7:00 PM, Tuesday, September 16, 2025
MEETING ROOMS A & B, THIRD FLOOR, CLAY COUNTY COURTHOUSE

Members of the public will be able to attend in person in Meeting Rooms A & B at the Clay County Courthouse or virtually. Please visit www.claycountymn.gov/323/Planning-Zoning for information on how to attend virtually. Meetings are also livestreamed on Clay County's YouTube channel. Any questions or concerns may be directed to the Planning & Zoning Director, Matt Jacobson at 218-299-5005 or by emailing planning@claycountymn.gov.

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes from August 19th, 2025
5. Citizens To Be Heard
6. Public Hearing(s):

ROY AND TERESA GILBERTSON – REQUEST FOR CONDITIONAL USE PERMIT

The applicant is seeking a conditional use permit for an event center at 158 80th St. S, Glyndon, MN 56547, Parcel IDs: 10.008.0155 and 10.009.2001, part of the NE1/4 of the NE1/4 Section 8 and part of the NW1/4 of NW1/4 Section 9, Township 139N, Range 47W, Glyndon Township.

WESTLUND MATERIALS LLC – REQUEST FOR INTERIM USE - MINING PERMIT AMENDMENT

The applicant is seeking an Interim Use - Mining Permit amendment to change a condition on Parcel ID: 17.012.4000 in the SE1/4 of the SE1/4 of Section 12, Township 141N, Range 45W, Keene Township.

NICHOLAS AND HEATHER SAUER – REQUEST FOR CONDITIONAL USE PERMIT

The applicant is seeking a conditional use to convert an accessory use to a principal use on Parcel ID: 13.026.3003 in part of the NW1/4 of the NW1/4, Section 26, Township 139N, Range 45W, Hawley Township.

WITHDRAWN: COREY SIMONSON – CONCRETE HOLDINGS, LLC – REQUEST FOR PLATTED SUBDIVISION

The applicant is seeking to plat a two lot, one block industrial/agricultural subdivision on Parcel ID: 19.017.4200, Part of the NW1/4 of the SE1/4 and the SW1/4 of the SE1/4, Section 17, Township 138N, Range 48W, Kurtz Township.

WITHDRAWN: COREY SIMONSON – CONCRETE HOLDINGS, LLC – PETITION FOR REZONING

The applicant is petitioning to rezone a portion of Parcel ID: 19.017.4200, Part of the NW1/4 of the SE1/4 and the SW1/4 of the SE1/4, Section 17, Township 138N, Range 48W, Kurtz Township from Agricultural General to Highway Commercial.

POSTPONED TO OCTOBER 21st: COREY SIMONSON – CONCRETE HOLDINGS, LLC – REQUEST FOR INTERM USE PERMIT

The applicant is seeking an Interim Use Permit for a concrete plant on Parcel ID: 19.017.4200, Part of the NW1/4 of the SE1/4 and the SW1/4 of the SE1/4, Section 17, Township 138N, Range 48W, Kurtz Township from Agricultural General to Highway Commercial.

7. Unfinished Business
8. New Business

Moorhead Wellhead Protection Team Appointees

Make recommendation to the County Board to appoint a Planning Commissioner to serve on the Moorhead Wellhead Protection Plan Amendment Team.

Recognition of Curt Stubstad

Recognize Curt Stubstad for his nine years of service on the Clay County Planning Commission.

9. Adjournment