

CLAY COUNTY BOARD OF COMMISSIONERS

8:30 AM, TUESDAY, NOVEMBER 4, 2025

Meeting Room A / B – 3rd Floor – Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Paul Krabbenhoft, Ezra Baer, Jenny Mongeau, Kevin Campbell, and David Ebinger. Others present: County Administrator Stephen Larson, County Attorney Brian Melton, Assistant County Administrator Darren Brooke, and Senior Administrative Assistant Sarah Hellem.

Call to Order

Commissioner Campbell called the meeting to order at 8:30 a.m.

Approval of Agenda

On motion by Commissioner Baer, seconded by Commissioner Ebinger, and unanimously carried, the Board approved the agenda.

Donation from Western MN Steam Threshers Reunion to the Sheriff's Office Work Crew

By consent, the Board approved the donation from Western MN Steam Threshers Reunion (WMNSTR) to the Sheriff's Office work crew.

Commissioner Campbell recognized the donation and thanked the WMNSTR for their contribution.

Employee Recognitions

David Oksendahl was recognized for 15 years with the Sheriff's Office.

Citizens to be Heard

There were no citizens to be heard.

Approval of Payment of Bills and Vouchers

On motion by Commissioner Mongeau, seconded by Commissioner Krabbenhoft, and unanimously carried, the Board approved the bills and vouchers totaling \$5,077,210 from 150 vendors. There were 104 warrants issued under \$2,000 (\$46,649) and the following 46 were over \$2,000.

Independent School Dist 152	\$ 2,830,851	Fidlar Technologies	\$ 5,238
Sellin Bros Inc	\$ 579,037	Houston Engineering Inc	\$ 4,999
Independent School Dist 2164	\$ 484,293	Marco Technologies LLC	\$ 4,862
Independent School Dist 150	\$ 394,087	Verizon-386550144	\$ 4,850
Independent School District 146	\$ 220,501	WEX Bank	\$ 4,828
SHI International Corp	\$ 102,613	Independent School Dist Bc 2889	\$ 4,511
Lake Agassiz Regional Library	\$ 83,145	Madlom/Alexis	\$ 4,120
Independent School Dist 914	\$ 64,367	Clay County Attorney	\$ 4,016
Trinity Services Group, Inc.	\$ 57,743	Powerplan	\$ 3,838
Clay Co Public Health	\$ 30,785	Moorhead Public Service	\$ 3,766
Historical & Cultural Society Of Clay Co	\$ 17,284	Ramsey County Finance	\$ 3,422
WEX Bank - Sheriff	\$ 13,808	Verizon 386550144-00004	\$ 3,419

NEMO-Q, Inc.	\$	8,340	Office of MNIT Services	\$	3,282
Bjornstad/Dann & Mary Colleen	\$	7,000	Independent School Dist Otc 548	\$	3,135
Ada-Borup-West ISD 2910	\$	6,833	Legal Services of Northwest Minnesota	\$	2,900
Apollo Water Services, LLC	\$	6,795	Otter Tail Public Health	\$	2,800
City of Pelican Rapids	\$	6,552	BookPal	\$	2,749
MN Life	\$	6,443	Care Resource Connection	\$	2,600
Minnesota State Colleges and Universitie	\$	6,247	Creative Product Sourcing Inc.	\$	2,528
Schmidt/Shawn	\$	6,180	Amazon Capital Services	\$	2,513
Wold Johnson, P.C.	\$	6,180	Fidelity Security Life	\$	2,222
Nancy Hein-Kolo, P.C.	\$	5,500	R & H Properties of Hawley	\$	2,072
Titan Truck Center	\$	5,243	Wallwork Truck Center	\$	2,054

Approval of Minutes from October 21, 2025

On motion by Commissioner Baer, seconded by Commissioner Ebinger, and unanimously carried, the Board approved the minutes from October 21, 2025.

Informational Presentation – Federal Shutdown and Impacts to SNAP/MFIP/WIC Programs

Social Services Director Quinn Jaeger and Public Health WIC Director Sue Olson provided the Board with an informational presentation regarding the federal shutdown and how it will impact the Supplemental Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP), and the Women, Infant & Children (WIC) programs. Throughout the presentation and discussion of the shutdown, both Mr. Jaeger and Ms. Olson informed the public of recent scam activity and urged the recipients of these benefits to ignore and delete suspicious text or emails, to not click on any links or share information, and to report any suspicious activity.

Discussion ensued regarding EBT cards, balances, and notifications to recipients.

Commissioner Mongeau asked if the local food pantries are accepting any frozen meat and/or donations. Mr. Jaeger stated he believes A Place for Hope is accepting frozen meat and donations. If anyone can donate food, funds, or even volunteer, it would be extremely helpful. Commissioner Mongeau discussed utilizing the Lakes & Prairies Community Action Partnership (CAPLP) Rural Transpiration bus to help rural seniors who are experiencing food insecurity.

Commissioner Ebinger asked about individuals who want to apply for these benefits and if there is a way to stay current when individuals come off of these benefits. Mr. Jaeger stated Social Services will continue to operate as normal. Therefore, when individuals lose eligibility or move to another County/state, Social Services will continue to process that as normal.

Discussion ensued regarding donating formula.

Request Approval of Resolutions 2025-30 and 2025-31 to Support Petitions for the Buffalo-Red River Watershed District to Utilize Taxing Authority

Buffalo Red River Watershed District (BRRWD) Administrator Kristine Goeden requested approval of Resolution 2025-30 and Resolution 2025-31 to support petitions for the BRRWD to utilize taxing authority under MN Statute 103D.905, Subd. 3, in 2026. Per statute, a political subdivision must petition on the behalf of the watershed to utilize this option.

Ms. Goeden stated residents of Clay County make up about 70% of the district's tax base, based on the taxable market value. One of the petitions is for an assessment in the amount of \$550,000 and these funds will be used for Soil & Water Conservation Programs and Practices. The other

petition is in the amount of \$700,000 and will contribute to project design and construction of the Whisky Creek and South Tributary restoration, the South Branch of the Buffalo River restoration, and the Lower Otter Tail River restoration. These funds will also be used as leverage for state and federal grants. For property owners and their tax assessments, this would be approximately \$12.71 per \$100,000 in property value, which is lower than previous years due to the BRRWD being successful in receiving different grants, resulting in less local need.

Discussion ensued regarding taxing authority, local funds, and grant funds.

Commissioner Cambell asked where the funding comes from to cover the administrative and insurance costs. Ms. Goeden stated those funds come from a separate level of assessments which is also watershed wide, however, a petition is not required. Commissioner Baer asked what the percentage increase was for administrative costs for 2026. Ms. Goeden stated administrative costs went down by \$70,000 for 2026.

On motion by Commissioner Krabbenhoft, seconded by Commissioner Baer, and unanimously carried, the Board approved Resolution 2025-30 to support the petition for the Buffalo-Red River Watershed District to utilize taxing authority.

On motion by Commissioner Mongeau, seconded by Commissioner Ebinger, and unanimously carried, the Board approved Resolution 2025-31 to support the petition for the Buffalo-Red River Watershed District to utilize taxing authority.

Resolution 2025-30

APPROVING 2026 GENERAL TAX LEVY PETITION #1- BUFFALO-RED RIVER WATERSHED DISTRICT

WHEREAS, pursuant to Minnesota Statute Annotated (M.S.A.) 103D.905, Subd. 3, and any other applicable statutes, the Clay County Board of Commissioners hereby petitions for a one-year (2026) annual tax levy in an amount not to exceed 0.00798 percent of the taxable market value (\$1,080,838.91) to pay the costs attributable to the basic water management features of projects and programs within the Buffalo- Red River Watershed District (BRRWD);

WHEREAS, the BRRWD Board of Managers have set the 2026 assessment for the basic water management features of projects and programs #1 under M.S.A 103D.905, Subd. 3 at \$550,000.00 during their Budget Hearing held August 11, 2025; and

WHEREAS, the BRRWD per M.S.A 103D.905, Subd. 3, will use these funds to provide financial support for projects and programs including: the Red River Basin Commission, River Keepers, Soil and Water Conservation Districts, water quality monitoring, log jam removal, stream channel restoration projects, flood damage reduction projects, natural resource enhancement projects, and other watershed-wide activities.

NOW, THEREFORE, BE IT RESOLVED by the Clay County Board of Commissioners that the Board does hereby petition for the use of said levy by the Board of Managers, BRRWD, in 2026, as discussed at the BRRWD annual budget hearing, August 11, 2025.

Resolution 2025-31

APPROVING 2026 GENERAL TAX LEVY PETITION #2- BUFFALO-RED RIVER WATERSHED

DISTRICT

WHEREAS, pursuant to Minnesota Statute Annotated (M.S.A.) 103D.905, Subd. 3, and any other applicable statutes, the Clay County Board of Commissioners hereby petitions for a one-year (2026) annual tax levy in an amount not to exceed 0.00798 percent of the taxable market value (\$1,080,838.91) to pay the costs attributable to the basic water management features of projects and programs within the Buffalo- Red River Watershed District (BRRWD);

WHEREAS, the BRRWD Board of Managers have set the 2026 assessment for the basic water management features of projects and programs #2 under M.S.A 103D.905, Subd. 3 at \$700,000.00 during their Budget Hearing held August 11, 2025; and

WHEREAS, the BRRWD per M.S.A 103D.905, Subd. 3, will use these funds as funding sources and grant match for project such as the South Branch Buffalo River Restoration, Lower Otter Tail River Restoration, and Whisky Creek and South Tributary Restoration.

NOW, THEREFORE, BE IT RESOLVED by the Clay County Board of Commissioners that the Board does hereby petition for the use of said levy by the Board of Managers, BRRWD, in 2026, as discussed at the BRRWD annual budget hearing, August 11, 2025.

Overview of Employment Services Provided by Rural Minnesota CEP

Mr. Jaeger stated the MFIP Biennial Service Agreement was recently approved, outlining the County's local service plan, strategies, and performance outcomes for helping program participants achieve employment. The day-to-day work of guiding participants toward those outcomes, through career planning, job search assistance, and barrier reduction, is carried out through the partnership with Rural Minnesota Concentrated Employment Program (RMCEP). RMCEP is the contracted provider that delivers employment and training services for participants in the MFIP and Diversionary Work Program (DWP). These services are designed to help individuals and families develop skills, obtain employment, and achieve greater self-sufficiency.

RMCEP Program Administrative Manager David Smith stated RMCEP serves 19 counties across 20,000 square miles, with over 33,000 annual visits to eight regional offices, including Alexandria, Bemidji, Brainerd, Detroit Lakes, Fergus Falls, Little Falls, Moorhead, and Wadena. RMCEP supports over 4,000 individuals annually in achieving employment and self-sufficiency.

RMCEP Team Leader Bill Burnside discussed the process that is involved with the MFIP program from employment and training, workshops and credentials, support services, assessment and tracking, community collaboration, and specialized services.

Commissioner Ebinger asked what the most common obstacle was for individuals not finding employment. Mr. Burnside discussed some common issues that he sees including issues with drivers' licenses, and not having childcare. Commissioner Baer asked what happens if the individuals don't secure employment within the allotted timeframe. Mr. Burnside stated if the process is not followed, a notice of intent to sanction is sent and the individual has 10 days to contact their job counselor and work towards fixing the problem. If this doesn't happen a status update is then sent to the County Financial workers, and the individuals will start losing part of their grant. Discussion ensued regarding the general timeframe to complete the program, how people learn about this program, and the Self Support Index.

RMCEP Job Counselor Barbara Hanson provided the Board with a success story.

The Board thanked RMCEP for their presentation and their dedicated work.

Request Approval to Replace Budgeted Child Protection Case Manager Position

Mr. Jaeger requested approval to replace the budgeted Child Protection Case Manager position due to a vacancy. This position is essential to maintaining compliance with state and federal child protection mandates and ensuring the safety, permanency, and well-being of children involved with the child protection system. Case managers in this role are responsible for ensuring child safety, developing case plans, coordinating court-ordered services, and ensuring that families receive the support and interventions necessary to achieve safety and stability. The work carries significant legal, ethical, and public safety responsibilities, with mandated timelines for contact, documentation, and court filings.

This request was brought to the Personnel Issues Committee (PIC) and was recommended to the full Board for consideration.

On motion by Commissioner Ebinger, seconded by Commissioner Krabbenhoft, and carried, with one descending vote (Commissioner Baer), the Board approved to fill the vacant Child Protection Case Manager position, with backfill if there is internal interest.

Request Approval to Replace Budgeted Eligibility Worker Position

Mr. Jaeger requested approval to replace the budgeted Eligibility Worker position. This position is essential to administering SNAP and related financial assistance programs. Eligibility Workers ensure timely access to food and cash benefits for low-income residents, supporting food security and economic stability across Clay County. The timing of this refill is critical. The recently enacted "One Big Beautiful Bill" introduces sweeping SNAP changes, including expanded work requirements, which add administrative complexity, and stricter accuracy and error rate monitoring. These changes will significantly increase the workload and oversight responsibilities of the eligibility workers. Maintaining staffing levels is vital to ensure timely eligibility determinations, prevent backlogs, and uphold the County's strong record of SNAP accuracy.

This request was brought to the PIC and was recommended to the full Board for consideration.

Discussion ensued regarding error rates, and archaic reporting software systems.

On motion by Commissioner Ebinger, seconded by Commissioner Krabbenhoft, and carried, with one descending vote (Commissioner Baer), the Board approved to fill the vacant Eligibility Worker position, with backfill if there is internal interest.

Request Approval of Productive Alternatives, Inc. (PAI) Contract

Mr. Jaeger and Social Services Supervisor Hollie Wanner requested approval of the Productive Alternatives, Inc. (PAI) contract and stated Social Services was awarded a Lead Agency Capacity Building Grant through Minnesota Department of Human Services (MN DHS) to increase Competitive Integrated Employment (CIE) opportunities for individuals with disabilities receiving Home and Community-Based Services (HCBS).

In September 2025, this Board approved the release of a Request for Proposals (RFP) and as a

result, PAI was selected to serve as the contracted provider to employ an Employment Specialist to help implement the grant's objectives.

Services under this contract will include:

- Providing outreach and education to HCBS recipients about employment opportunities;
- Conducting engagement with local area businesses to expand disability-inclusive hiring practices;
- Supporting case managers in informed decision-making and use of new employment tools; and
- Facilitating collaboration between Clay County, employment providers, and local schools to align efforts with the Minnesota Transformation Initiative (MTI).

The contract supports deliverables outlined in our Lead Agency Employment First Capacity Building Grant Workplan and will help Social Services meet the state-defined milestones tied to continued funding eligibility.

The contract amount for the time period listed is \$39,580, all of which comes from the grant. There is no request for levy dollars for this work.

On motion by Commissioner Baer, seconded by Ebinger , and unanimously carried, the Board approved to enter into a contract with Productive Alternatives, Inc. for an Employment Specialist through the Lead Agency Capacity Building Grant.

BREAK

The Board took a break from 9:50 a.m. to 9:58 a.m.

Minnesota Pollution Control Agency (MPCA) Funding and Public Input Process Update

Public Health Grant Program Coordinator Patrick Hollister provided the board with an update on the public input process for the Budweiser settlement funding and stated on June 3, 2025, Clay County Public Health (CCPH) received a one-time payment from the Minnesota Pollution Control Agency (MPCA) in the amount of \$129,540 to benefit the Moorhead community and residents. CCPH has been given one year to utilize those funds, and part of this process is the expectation of having a public input process to determine and identify potential projects that can be done throughout the City of Moorhead.

Mr. Hollister stated there is a mechanism in place on the Clay County website for the public to provide input. There will also be three open houses for the public to provide input:

- November 13, 2025, from 12:00 p.m. to 1:00 p.m. at the Moorhead Public Library (118, 5th St South Moorhead, MN 56560)
- November 19, 2025, from 9:00 a.m. to 10:00 a.m. at the Hjemkomst Center (202 1st Ave North Moorhead, MN 56560)
- November 25, 2025, from 4:00 p.m. to 5:00 p.m. at Triumph Lutheran Brethren (2901 20th St South Moorhead, MN 56560)

Mr. Hollister stated as of Monday, November 3, 2025, there have been 96 responses on the website. Residents can select one of the ideas provided, or make additional suggestions for project ideas. There hasn't been a decision made on when the public input process will close but the hope is to have a decision made by the end of December 2025.

Discussion ensued regarding the full settlement amount, and the potential to utilize some of these funds for food shelves during these hard times.

County Administrator Stephen Larson thanked Mr. Hollister for his research and work on this.

Request Approval for Out-of-State Travel for the Emergency Preparedness Coordinator

Health Promotion Director Rory Beil requested approval for out-of-state travel for the Emergency Preparedness Coordinator to attend the 2026 NACCHO Preparedness Summit. This is consistent with the regional rotation plan for training and professional development. Attendance will be supported by the Response and Sustainability grant funds, which fully cover registration, airfare, lodging, and associated travel expenses. Staff from Wilkin and Becker counties attended the Summit in 2025, and Clay County's participation in 2026 ensures continued alignment with regional preparedness priorities and equitable access to national-level training opportunities.

On motion by Commissioner Ebinger, seconded by Commissioner Krabbenhoft, and unanimously carried, the Board approved the out-of-state travel for the Emergency Preparedness Coordinator to attend the National Emergency Preparedness Summit in Baltimore, MD, from April 13-16, 2026.

Request Approval to Appoint Laura Johnson to a Third Term on the Planning Commission

Planning & Zoning Director Matt Jacobson requested approval to appoint Laura Johnson to a third term on the Planning Commission.

On motion by Commissioner Mongeau, seconded by Commissioner Baer, and unanimously carried, the Board approved to re-appoint Laura Johnson to a third term on the Clay County Planning Commission.

Request Approval for Out-of-State Travel for the GIS Coordinator

GIS & Communications Director Mark Sloan requested approval for out-of-state travel for the GIS Coordinator to attend the ESRI User Conference in San Diego, CA in July 2026, and stated Clay County makes extensive use of ESRI's GIS software to power the mapping, analysis, and decision-making capabilities. Each year, ESRI hosts the ESRI User Conference in San Diego, California. This event is widely recognized as the ultimate learning and innovation opportunity for anyone working with GIS technology. The conference offers immersive, hands-on training, exposure to the newest advancements in spatial analysis, and direct access to industry experts and thought leaders shaping the future of GIS.

Conference registration is included in the existing Enterprise License Agreement, therefore, the only cost to the County is for travel and lodging, both of which are already included in the 2026 budget.

Commissioner Baer asked what the estimated cost would be for airfare and lodging. Mr. Sloan stated it would be under \$3,000.

On motion by Commissioner Krabbenhoft, seconded by Commissioner Ebinger, and unanimously carried, the Board approved the out-of-state travel for the GIS Coordinator to attend the ESRI User Conference in San Diego, CA in July 2026.

Request Approval of the Small Government Enterprise Agreement with ESRI

Mr. Sloan requested approval of the Small Government Enterprise Agreement with ESRI and stated Clay County's Geographic Information System (GIS) operations are supported through a Small Government Enterprise Agreement (SGEA) with ESRI, the industry leader in GIS technology. This agreement is up for renewal and provides a cost-effective and predictable framework for accessing ESRI's full suite of software, maintenance, services, and cloud-based systems through annual payments over a three-year term. Continuing this partnership ensures stability, sustainability, and the ability to meet the County's growing GIS needs.

The cost for this contract is \$42,200 per year, which is included in the 2026 budget.

On motion by Commissioner Baer, seconded by Commissioner Mongeau, and unanimously carried, the Board approved the Small Government Enterprise Agreement with ESRI.

Briefing on Customer Service Training

Mr. Sloan provided a briefing on the recent Customer Service Training that was provided to Clay County employees.

Mr. Sloan stated this training came from the request of County supervisors, so the Strive for Excellence Committee coordinated the training for County staff who interact directly with the public. The County contracted with New Horizons to provide on-site instruction, offering a four-hour class titled "Providing Outstanding Customer Service." The course was specifically designed for front-line employees working at customer service windows or in roles that involve regular contact with citizens. A total of 67 employees from 12 different departments, and 5 different County buildings, participated in the training sessions.

Instructors from New Horizons commented stating that Clay County employees know what they're doing, are highly engaged, and are talented people. The instructors noted that the participants were eager to learn and actively contributed to discussions, reflecting the County's strong commitment to providing quality service to the public.

Commissioner Ebinger stated it's great to know that the employees care about what they're doing, and it shows good leadership, and clear expectations of the staff.

GIS Day Celebration Announcement

Mr. Sloan stated Clay County GIS will host the annual GIS Day celebration on Wednesday, November 19, 2025, from 9:00 a.m. to 3:00 p.m. in the GIS workspace located at the Government Center. The event will highlight recent advancements in GIS technology, showcase new online mapping applications, and printed map products developed by County GIS staff.

Commissioner Mongeau thanked Mr. Sloan for having this celebration available for employees to see the work that GIS does.

Request Approval to Sign Addendum to the Cooperative Service Agreement for the Resource Recovery & Transfer Station

Mr. Larson requested approval to sign an Addendum to the Cooperative Service Agreement for the Resource Recovery Center & Transfer Station and stated the Cooperative Service Agreement provides the framework for the responsibilities between Clay County and the City of Moorhead for ownership, operations, and expectations of the Clay County Resource Recovery Center. The contract will cover the timeframe of January 1, 2026 to December 31, 2028.

Mr. Larson and Commissioner Campbell provided further detail on the agreement.

Commission Mongeau discussed the immense number of hours it took to get to this point. and thanked all parties involved for their collaboration in continuing to provide necessary services to County and City residents at a reasonable cost.

On motion by Commissioner Mongeau, seconded by Commissioner Baer, and unanimously carried, the Board approved the Addendum to the Cooperative Service Agreement for the Resource Recovery Center & Transfer Station between Clay County and the City of Moorhead.

2026 Budget Discussion

Mr. Larson stated he didn't have anything specific to report but that he did meet with County Auditor-Treasurer Lori Johnson and County staff to start the review process of Detox revenues, in hopes that there's potential for higher revenues that could impact the Social Services funding mechanism for Detox. Mr. Larson stated he plans to meet with Ms. Johnson again for further review to see if any adjustments can be made.

Commissioner Campbell discussed the Early Retirement Incentive Program that Human Resources has been developing and how that program could provide potential budget savings for 2026.

Commissioner Baer asked where the County is currently sitting at in terms of the levy. Mr. Larson stated the net levy remains at 4.93%.

Commissioner Ebinger provided an update on the Lake Agassiz Regional Library.

Committee Reports/County Administrator Update/Discussions

- Commissioner Baer reported on meetings for AMC District 4 Fall meeting; and discussed an email he received from Glyndon Township regarding the White Earth Casino.
- Commissioner Ebinger reported on meetings for Personnel Issues Committee; RRRDC Board of Authority; RRRDC Open House & Ribbon Cutting; AMC District 4 Fall meeting; and Greater FM EDC Board.
- Commissioner Krabbenhoft reported on meetings for Legislative planning meeting with Lobbyist Tom Hanson; AMC District 4 Fall meeting; and Moorhead City Planning Commission.
- Commissioner Mongeau reported on meetings for RRRDC Open House & Ribbon Cutting; Legislative planning meeting with Lobbyist Tom Hanson; Metro COG review; The Chamber legislative all with Cale Dunwoody; AMC District 10 Fall meeting; and today is the kick off for Operation Green Light to show solidarity to veterans.
- Commissioner Campbell reported on meetings for Personnel Issues Committee; RRRDC Board of Authority; RRRDC Open House & Ribbon Cutting; AMC District 4 meeting; and discussed strategic planning for legislation regarding Flood Mitigation and to include the Lobbyist on these discussions.
- County Administrator Stephen Larson reported on meetings for Personnel Issues Committee; RRRDC Open House & Ribbon Cutting; met with HR on a series of issues; AMC District 4 Fall meeting; worked with Anna Moore on reviewing applications for the Public Health Director; worked on the TNT presentation; met with Lori Johnson, Brandon Nelson, and Tristan Collins regarding detox revenues; met with Darren Brooke, and Anna

Moore regarding Union Negotiations; and reminder next Tuesday, November 11, 2025. There is no Board of Commissioners meeting in observation of Veterans Day and the County will be closed. The next Board of Commissioners meeting will be Tuesday, November 18, 2025, at 8:30 a.m.

- Assistant County Administrator Darren Brooke reported on meetings for Personnel Issues Committee; Deputy negotiations; negotiation prep; Union Negotiations with Lieutenants & Sergeants; met with Stephen Larson and Anna Moore regarding Union Negotiation; and Open Enrollment will be from November 5 – 19, 2025.

Adjourn

The meeting was adjourned at 11:07

Kevin Campbell, Chair
County Board of Commissioners

Stephen Larson, County Administrator