

CLAY COUNTY BOARD OF COMMISSIONERS

8:30 AM, TUESDAY, JUNE 2, 2026

Meeting Room A / B – 3rd Floor – Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Paul Krabbenhoft, Ezra Baer, Kevin Campbell, and David Ebinger. Others present: County Administrator Stephen Larson, Assistant County Administrator Darren Brooke, and Senior Administrative Assistant Sarah Hellem.

Call to Order

Commissioner Krabbenhoft called the meeting to order at 8:30 a.m.

Approval of Agenda

On motion by Commissioner Baer, seconded by Commissioner Ebinger, and unanimously carried, the Board approved the agenda.

Employee Recognitions

The following employees were recognized: Tara Audette for 15 years with Public Health, Jayne Gobernatz for 15 years with Social Services, Alyse Dalen for 15 years with Juvenile Detention, Jacob Baumgartner for 15 years with Juvenile detention, Ryan Carey for 25 years with the Sheriff's Office, and Mark Empting for 25 years with the Sheriff's Office.

Citizens to be Heard

There were no citizens to be heard.

Approval of Payment of Bills and Vouchers

On motion by Commissioner Ebinger, seconded by Commissioner Baer, and unanimously carried, the Board approved the bills and vouchers totaling \$9,229,346 from 135 vendors. There were 89 warrants issued under \$2,000 (\$41,892) and the following 46 were over \$2,000.

Independent School Dist 152	\$ 5,626,767	Verizon-386550144	\$ 5,956
Independent School Dist 2164	\$ 848,219	Bob Barker (Sheriff)	\$ 5,679
Independent School Dist 150	\$ 842,168	Bolton & Menk, Inc.	\$ 5,238
Sellin Bros Inc	\$ 735,979	Chiller Systems Inc	\$ 5,228
Independent School District 146	\$ 457,064	Ehlers	\$ 5,000
Independent School Dist 914	\$ 204,091	Kinslow/Carrie	\$ 5,000
High Point Networks, LLC	\$ 93,037	M-R Sign Company Inc	\$ 4,740
Earthwork Services Inc.	\$ 84,914	Disposal Services Inc	\$ 4,590
Trinity Services Group, Inc.	\$ 50,301	Amazon Capital Services	\$ 4,556
WEX Bank - Sheriff	\$ 21,954	Lutheran Social Service Of Mn	\$ 4,157
Ada-Borup-West ISD 2910	\$ 19,587	Madlom/Alexis	\$ 4,120
Historical & Cultural Society Of Clay Co	\$ 17,284	Solutions Behavioral Health PC	\$ 3,792
Diamond Drugs Inc.	\$ 16,431	Interstate Power Systems, Inc.	\$ 3,752
City Of Fargo	\$ 11,340	Fevig Oil Co	\$ 3,143
Independent School Dist Bc 2889	\$ 10,864	The Retrofit Companies Inc.	\$ 3,098
Key Contracting Inc.	\$ 9,450	Pemberton Law, P.L.L.P.	\$ 3,062
Town & Country Oil Inc.	\$ 8,715	Thomson Reuters - West 590031	\$ 2,790
Independent School Dist Otc 548	\$ 8,447	Nancy Hein-Kolo, P.C.	\$ 2,750
Mayo Clinic	\$ 7,500	Rein/David A	\$ 2,628

Advanced Business Methods	\$ 6,634	Network Cabling Services, Inc.	\$ 2,378
Schmidt/Shawn	\$ 6,180	Med-Tech Resource Inc.	\$ 2,294
Wold Johnson, P.C.	\$ 6,180	General Parts LLC	\$ 2,147
Moorhead Public Service	\$ 6,102	Fidlar Technologies	\$ 2,137

Approval of Minutes from May 19, 2026

On motion by Commissioner Ebinger, seconded by Commissioner Campbell, and unanimously carried, the Board approved the minutes from May 19, 2026.

Committee Reports/County Administrator Update/Discussions

- Commissioner Ebinger reported on meetings for RRRDC Board of Authority Board; FM Diversion Finance; and FM Diversion Authority Board.
- Commissioner Campbell reported on meetings for RRRDC Board of Authority; PLMSW; FM Diversion Land Management; SWAC; MCCJPA; FM Diversion Authority Board; and WCRWD.
- Commissioner Baer reported on meetings for WCRWD.
- Commissioner Krabbenhoft reported on meetings for Cass-Clay Food Commission; Moorhead City Council; Historical & Cultural Society; Legislative Update; and CAPLP.
- County Administrator Stephen Larson reported on meetings for met with Darren Brooke and Anna Moore on personnel issue; Legislative Update; MCCJPA; met with Brian Melton; WCRWD; on Friday June 5, 2026, from 8 a.m. – 12 p.m. is the AMC District 4 meeting; and there will be two appointments/reappointments for the BRRWD managers in the near future.
- Assistant County Administrator Darren Brooke reported on meetings for met with Anna Moore and Stephen Larson on a personnel issue; Legislative Update; Data Practices; SWAC; met with Sheriff Empting, Chief Deputy Martin, Anna Moore, and Stephen Larson regarding a Human Rights Case; Data Practices Project and Citizen's Concern form; MNCCC; met with Anna Moore and Stephen Larson; 2025 Performance Measurement Program; and provided an update on Data Practices and the ERIP.

Adjourn

The meeting was adjourned at 9:19 a.m.

Jenny Mongeau, Chair
County Board of Commissioners

Stephen Larson, County Administrator