

COUNTY COMMISSIONERS

District 1 - Jenna Kahly, Moorhead

District 2 - Frank Gross, Dilworth

District 3 - Jenny Mongeau, Moorhead

District 4 - Kevin Campbell, Moorhead

District 5 - David Ebinger, Moorhead

Office Telephone: (218) 299-5002 / Fax: (218) 299-5195



Webcast of the Entire Meeting

(Note: To view the webcast of a specific agenda item,
click the corresponding link below.)

Clay County Board of Commissioners

8:30 a.m., Tuesday, November 16, 2021

Meeting Room A / B – 3rd Floor – Courthouse

AGENDA

1. 8:30 [Call to Order](#)
Approval of Agenda

Citizens to be Heard
Citizens are able to appear in person or may complete a form with the following link:
<https://claycountymn.gov/CivicAlerts.aspx?AID=288>

Approval of Payment of Bills and Vouchers

Approval of Minutes from November 2, 2021 (Attachment A)
2. 8:35 [COVID-19 Update](#): Public Health Director Kathy McKay and Nursing Director Jamie Hennen
3. 8:50 [Request to Hire a Diversity, Equity, and Inclusion Navigator for 2022](#): Human Resource Director Darren Brooke and Ms. McKay (Attachment B)
4. 9:00 [Request to Hire a Diversity and Ethnic Community Coordinator for 2022](#): County Administrator Stephen Larson and Mr. Brooke (Attachment C)
5. 9:10 [Request to Fill Vacancy for Office Supervisor in Sheriff's Department](#): Sheriff Empting (Attachment D)
6. 9:15 [Request for Approval to Use Laredo Connect to Move the Billing Responsibility from the Recorder's Office to Fidlar Technologies](#): Kimberly S. Savageau, County Recorder (Attachment E)
7. 9:20 [Approval to Prohibit Customers to Charge Fees to the Recorder's Office Unless Specifically Allowed by Minnesota Statutes](#): Ms. Savageau (Attachment F)
8. 9:25 [Request for Approval to Adopt a Fee Schedule Change for Real Estate Copies for Recorder's Office](#): Ms. Savageau (Attachment G)

Clay County Courthouse
807 11th Street North, PO Box 280
Moorhead, MN 56561-0280
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visit us at: claycountymn.gov

9. 9:30 [Committee Reports/County Administrator Update/Discussions](#)
10. 9:55 Adjourn

Upcoming Meetings / Events

Tuesday, November 23, 8:30 a.m.	County Board of Commissioners
Thursday, November 25 ~ Holiday Friday, November 26 ~ Holiday	Thanksgiving ~ Courthouse/Govt Center closed Thanksgiving Holiday ~ closed
Tuesday, November 30, 8:30 a.m. <i>Tuesday, December 7th</i>	County Board of Commissioners <i>NO Board Meeting (AMC)</i>
Tuesday, December 6 – 8, all day	AMC Annual Conference @ Doubletree Hotel 7800 Normandale Blvd, Bloomington, MN
Tuesday, December 14, 5:00 p.m. 6:00 p.m.	County Board of Commissioners Truth in Taxation
Tuesday, December 21, 8:30 a.m.	County Board of Commissioners